



AGENDA

LOS ANGELES CITY/COUNTY
NATIVE AMERICAN INDIAN COMMISSION
SELF GOVERNANCE BOARD MEETING
TUESDAY, MAY 16, 2023, 6:00 P.M.

Meeting Location: County of Los Angeles Hall of Administration
Sybil Brand Room 372
500 W. Temple Street
Los Angeles, CA 90012

To Listen Via Telephone: 669 444 9171
Meeting ID: 874 8376 1078

To View Via Web: <https://us06web.zoom.us/j/87483761078>

To Provide Public Comment: You may submit written public comment via email to aferguson@lanaic.lacounty.gov. Please submit your public comment or documentation as soon as possible but no later than 5 p.m. the night before the scheduled meeting.

DAWN JACKSON, Chairperson
Saginaw Chippewa

DENISE ESCOTO, Commissioner
Northern Cheyenne

SHAWN IMITATES DOG, Vice Chairperson
Lakota

JOHN ONLY A CHIEF, Commissioner
Pawnee Nation

MONA MORALES RECALDE, Secretary
Gabrieleno Tongva

TED TENORIO, Commissioner
Tiguan Nation

VACANT, Treasurer

CHERI THOMAS, Commissioner
Quinault/Yurok

ALEXANDRA VALDES
Executive Director
Tlingit/Athabaskan

- 1. Call to Order**
- 2. Invocation**
- 3. Roll Call**
- 4. Commissioner Introductions**
- 5. Review and Take Possible Action Adopting Unapproved April 18, 2023 Meeting Minutes**

- 6. Review and discuss proposed Code of Conduct section addition to the Los Angeles City/County Native American Indian Commission Self Governance Bylaws**
- 7. Chair's Report**
 - a. 2024-2025 Community Action Plan & Community Needs Assessment**
- 8. Executive Director's Report**
 - a. Community Services Block Grant Native American Set-Aside Funds (CSAIBG) Subrecipient Program and Financial Reports**
 - b. Care First Community Investment Updates**
 - c. Strategic Plan Updates**
- 9. Commissioner General Comments on Non-Agenda Items**
- 10. Announcements/Future Agenda Items**
- 11. Public Comment**
- 12. Board Adjournment**

Meetings are held in English. If interpretation in other languages or accommodations for persons with disabilities are needed, please contact the Commission at (213) 595-4827 at least 3 business days before the meeting. The meetings of the Native American Indian Commission are accessible to persons with disabilities.

Contact: www.lanaic.lacounty.gov, aferguson@lanaic.lacounty.gov, or (213) 595-4827



**LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION
SELF GOVERNANCE BOARD**

April 18, 2023 Unapproved Meeting Minutes

The April 18, 2023 meeting of the Los Angeles City/County Native American Indian Commission (LANAIC) Self Governance Board was at the County of Los Angeles Hall of Administration, Sybil Brand Room 372, 500 W. Temple Street, Los Angeles, California 90012.

CALL TO ORDER

Chair Dawn Jackson called the meeting to order at 6:00 PM.

INVOCATION

Commissioner John Only A Chief provided an invocation.

ROLL CALL

The following Commissioners were present:

- Chairperson Dawn Jackson
- Vice Chairperson Shawn Imitates-Dog
- Secretary Mona Morales Recalde
- Denise Escoto
- John Only A Chief
- Cheri Thomas
- Ted Tenorio

Quorum was met.

Alexandra Valdes (Executive Director) and Stephanie Guadron (Administrative Manager) were in attendance.

REVIEW AND TAKE POSSIBLE ACTION ADOPTING UNAPPROVED March 21, 2023 MEETING MINUTES

A motion was made by Commissioner Mona Morales Recalde and seconded by Commissioner John Only A Chief to approve the unapproved March 21, 2023 LANAIC SGB Meeting minutes as presented. The motion passed.

YES	Imitates Dog, Escoto, Jackson, Morales Recalde, Only A Chief, Thomas
NO	
ABSTAIN	Tenorio
ABSENT	



LOS ANGELES CITY/COUNTY NATIVE AMERICAN INDIAN COMMISSION SELF GOVERNANCE BOARD

CHAIR'S REPORT

Community Needs Assessment Updates

Chair Dawn Jackson shared that 106 community needs assessment surveys were collected, surpassing the goal of 100 surveys and extended thanks to everyone who helped the survey collection effort.

Alexandra Valdes shared that next steps will be using data from the surveys collected and other data points to develop the draft Community Action Plan (CAP), which will be posted on the LANAIC website for 30 days prior to the public hearing on May 25, 2023, where the public will be able to provide public comment on the CAP. Chair Dawn Jackson and Alexandra will provide a flyer for the public hearing. Following the public meeting, the final draft of the CAP, with community comments included and or addressed will be presented for review and adoption at the June meeting.

EXECUTIVE DIRECTOR'S REPORT

Alexandra shared brief program and fiscal updates for the 3 current Community Services Block Grant Native American Set-Aside (CSAIBG) subrecipients and the 2 Care First Community Investment (CFCI) subrecipients. Alexandra also shared that we are currently on track to expend all grant funds by the end of the program year (PY). Alexandra encouraged all to share information about the CFCI Town Hall (flyer sent out via email and attached to the April 18, 2023 LANAIC Agenda & Meeting Packet) with community to encourage support for the program.

Alexandra expressed thanks to all commissioners who took the time to schedule interviews with the Strategic Plan consultant team, Center for Non Profit Management. She also shared that the consultant team is currently meeting with an agency similar to the LANAIC and will extend an invite to meet with the CSAIBG subrecipients. Alexandra shared that the next steps for the strategic planning process will be small group work sessions that will be arranged in one-hour sessions to discuss goal setting. Alexandra explained that the strategic plan process is a Community Services Block Grant (CSBG) requirement and offered to send out CSBG Organizational Standards to anyone interested in referring to them during the goal setting process.

Commissioner General Comments on Non-Agenda Items

None

Announcements/Future Agenda Items

None

Public Comment

None

Board Adjournment

Chair Dawn Jackson adjourned the meeting at 6:21 PM.



April 18, 2023
 Los Angeles City/County Native American Indian Commission -
 Meeting Minutes Attachment

Action Item – Native American Heritage Month Theme	1st Vote	2nd Vote
Chair Cheri Thomas	1	9
Vice Chair Chrissie Castro	9	9
Treasurer Shawn Imitates Dog	6	1
Denise Escoto	1	9
Andrea Garcia	9	9
Dawn Jackson	9	9
Mona Morales Recalde	1	9
John Only A Chief	8	1
Rudy Ortega Jr.	-	-
Ted Tenorio	9	9
Rich Toyon	1	9
Mark Villasenor	6	9
Rene' Williams	9	9

Proposed 2023 Native American Heritage Month Themes

1. We Are Here
2. We Never Left
3. Natives Connected to Nature
4. Elements as Blessings
5. Celebrating Los Angeles Indigenous Tribal Recognition Sovereignty and Trust
6. Being a Good Relative
7. The Next 7 Generations
8. A Community of Enduring Strength
9. A Community Embracing the Future



Proposed Bylaws Revisions & Addition

ADDITION

Code of Conduct

(A) Commissioners will exercise mutual respect and professionalism during commission and committee meetings, in the exercise of all County and City business, and at all times while publicly representing the Commission. This includes maintaining a respectful approach to debate and disagreement, interactions with Commission staff, City and County contractors and community as well as seeking to proactively resolve conflicts through the exercise of open and respectful feedback;

(B) Commissioners will respect the diversity, dignity, and expression of views of all individuals, groups, and organizations within the community and/or involved with the Commission including Commission staff;

(C) It will be the responsibility of the Chair and/or other members of the Executive committee to intervene if they observe anything during a Commission meeting that is in violation of this Code of Conduct. However, any member of the Commission may speak to observed conflicts with this Code of Conduct.

(D) Commissioners should not use language that is threatening, obscene, or slanderous, including profanities, insults or other disparaging remarks or gestures directed toward other Commissioners, staff and community members

(E) Commissioners' conduct shall not be limited to points A through D above but shall also reflect the Codes of Conduct outlined by their respective appointing bodies.

BY-LAWS

OF THE

LOS ANGELES CITY/COUNTY
AMERICAN INDIAN

SELF GOVERNANCE BOARD

ADOPTED

November 7, 1995

REVISED

March 17, 2022

BY LAWS
OF THE LOS ANGELES CITY/COUNTY AMERICAN INDIAN
SELF-GOVERNANCE BOARD

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BY-LAWS
OF THE
LOS ANGELES CITY/COUNTY AMERICAN INDIAN
SELF-GOVERNANCE BOARD

L NAME

The Board shall be known as the Los Angeles City /County American Indian Self Governance Board (SGB). As used in these bylaws, the word "Board" refers to the Los Angeles City/County American Indian Self-Governance Board. We understand American Indian to be inclusive of American Indians of the United States, who are residents of Los Angeles County and the City of Los Angeles.

II. LEGAL AUTHORITY

The Board was authorized by the County Board of Supervisor Motion, adopted on February 23, 1993, for Approval of Agreement (Number 66694) between the County community Action Agency/Board of Supervisors (hereafter Board of Supervisors) and the SGB to meet the requirements of California State Government Code Section 12772.

ID. PURPOSE

The primary purpose of the Board is to implement the Agreement between the Board of Supervisors and the SGB to share allocation authority for the Community Service American Indian Block Grant (CSAIBG) and to establish a framework for the administration of the CSAIBG in the County of Los Angeles.

In addition, this Board is established to administer public and private funds, particularly those funds that have Indian self-governance requirements. This Board will not compete for funding with any non-profit American Indian community based organization providing services in the County of Los Angeles nor will it duplicate and service or activity provided by any other County officer or department. In performing this function, the Board will represent the special interest and concerns of American Indians of all tribal and cultural backgrounds, religious convictions, and social circumstances.

IV. DUTIES AND FUNCTIONS

- Sec. 1 In partnership with the Board of Supervisors, the SGB will provide policy direction in the development of the CSAIBG, be responsible for all planning, monitoring, reporting and fiscal management under the terms of the CSAIBG contract with the State of California.
- Sec. 2 To exercise the Agreement Number 66694 between the County Community Action Agency /Board of Supervisors and the Board. The powers of the Board: The Governing Body (Board of Supervisors) and the Board shall

work together and concur in the program of combating poverty in the American Indian community. The powers of the Board are:

- A. To exercise all powers which the Board of Supervisors shares with the Self-Governance Board mandated in the Agreement number 66694 as adopted by the Board of Supervisors on February 23, 1993.
- B. To advocate for the American Indian socioeconomically challenged and for those agencies working to ameliorate poverty.
- C. To develop and promote the participation of the socioeconomically challenged in the programs of the Board.
- D. To determine rules and procedures of the Board subject to Department of Economic Opportunity (DEO) regulations and approval of the Board of Supervisors.
- E. To select the officers and the executive committee of the Board in accordance with these by-laws.
- F. By mandate of Sec. 211 (f) of the Economic Opportunity Act, the Board shall deliberate upon the following matters:
 - (1) Determine subject to DEO policies, major personnel, organization, fiscal, and program policies.
 - (2) Determine overall program plans and priorities.
 - (3) Approve all program proposals and budgets.
 - (4) Approve all evaluation and assessments studies and reports.
 - (5) Approve all arrangements for delegating the planning, conduct, or evaluation of a component of the work program.

Sec.3 Responsibility for Programs for the American Indian socioeconomically challenged: The Board shall be responsible for developing recommendations to improve availability and delivery of program services to American Indian socioeconomically challenged by gathering input from American Indian citizen of Indian community groups.

Sec. 4 Requirements for Input and Influence: Requirements for input and influence shall be developed through but not limited to 1) public hearing, 2) establishment of area advisory councils, 3) examination of past procedures for citizens input, 4) neighborhood meetings, and 5) other appropriate methods or alternatives.

Sec.5

The board will be composed of the following members of the Los Angeles City/County American Indian Commission (hereinafter, Commission): A. Each of the five (5) Community Elected Commissioners; B. The Board of Supervisors and the City of Los Angeles appointed Commissioners shall be selected by the Commission's County and Committee, respectively. The Commission Chairperson shall serve as a member of this Board. subject to article XIII of these bylaws
Composition of the Board:

The term of the Board membership for the community elected and appointed Commissioners shall coincide with their term of office on the Commission.

V. RESPONSIBILITIES

The Board shall have the following responsibilities:

- Sec. 1 Establish processes for planning, allocation, and public hearings regarding the use of American Indian community action funds, the final result *bf* which shall be submitted to the Board of Supervisors in the form of recommendations for its actions;
- Sec. 2 Review policies relating *to* programs of the CAA, and recommend to the Board of Supervisors the adoption/modification of such policies as It may deem necessary and desirable;
- Sec.3 Establish a Request for Proposals (RFP) appeals procedure to provide recourse for programs seeking relief in connection with disputes with funding allocation decisions. The appeals process will be developed by the Board based on input from citizen and community groups in accordance with the appropriate federal and/or state guidelines;
- Sec. 4 Supervise the administration of all DEO policies and standards, and all programs, administrative, and financial policies. and rules adopted by the Board of Supervisors, including elaboration supervision, and enforcement in the first instance, of all such policies and rules;
- Sec.5 Select its own Officers, Executive and Other Committees, if any;
- Sec. 6 Participate in the development and implementation of all programs and project designed to serve the American Indian socioeconomically challenged with maximum feasible participation of the residents of the area and members of the American Indian groups served, so as to best stimulate and take full advantage of capabilities for self-advancement and assure that those programs and projects are otherwise meaningful to and widely utilized by their intended beneficiaries;

- Sec. 7 Be so established and organized that the socioeconomically challenged and low income American Indian residents of the area concerned will be enabled *to* influence the character of programs affecting their interest and regularly participate in the planning and implementation of those programs, and be a continuing and effective mechanism for securing broad community involvement in the programs assisted;
- Sec. 8 The right to reasonable advance notice of, and an opportunity to make recommendations to the Board of Supervisors concerning the exercise of all powers which those officials have not delegated to the Board.

VI. OFFICERS

At the December meetings election of Officers will take place. The Board will elect a Chair, Vice-Chair, and Treasurer to serve one year term. Officers can serve only two consecutive terms in the same office.

- Sec. I The Chair shall have general supervision of the business, and shall preside at all meetings of the Board. The Chair shall be an *ex officio* member of committees and sub-committees. The Chair shall have signature authority for the Board. 1
- Sec. 2 The Vice-Chair, in absence of the Chair, shall exercise the power and perform the duties that may be designated by the Chair or the Board.
- Sec. 3 The Secretary shall keep the minutes of the Board and the Executive Committee in a book or books to be kept for that purpose. The Secretary shall: A) Sign all minutes after -approval by the Board, B) attend to the giving and serving of all notices required to be given by these by-laws or by a statutory provision, C) perform all duties incident to the office of Secretary, subject to the control of the Board, and D) .in the absence of the Chair and Vice-Chair, exercise the power and perform the duties of the Chair.
- Sec. 4 The Treasurer shall establish, maintain, and review fiscal policies and procedures of the Board as well as perform the following duties: A) Exhibit at all reasonable times the books of account and financial records to any Executive Committee member or any member of the Board upon request. B) Render to the Chair and Executive Committee, whenever requested, an account of any or all of his or her transaction as Treasurer, and of the financial condition of the Board. C) Prepare, or cause to be prepared, and certify the financial statements to be included in the annual report. D)

¹ Meetings shall be conducted according to the modified Robert's Rules of Ord.er.

Prepare an annual budget of the Board reflecting all projected expenses and expected income for the year. E) In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, or by these by-laws.

Sec. 5 The Executive Assistant of the Commission shall serve as head of the Board staff. Subject to the supervision of the Chairperson and pursuant to appropriate Civil Service provisions of the Los Angeles County Charter, the Executive Assistant of the Board is responsible, as the administration head of the Board, for implementing and executing the policy and program of the Board. The Board may employ an Executive Assistant who is not the Executive Assistant to the Commission, if so desired.

VII. EXECUTIVE COMMITTEE

Sec. 1 The Chair, Vice Chair, Secretary and Treasurer shall constitute the Executive Committee. Said members shall be elected annually to serve (1) year terms which coincide with their term of Commission *office*.

Sec. 2 The Executive Committee shall have authority to act for the Board between its business meetings, *It* may not take any action that conflicts with resolutions or acts of the Board, DEO rules or regulations or these by laws. It shall have general supervision of the affairs of the Board and may prepare recommendations to the Board for its review and action.

VIII. OTHER COMMITTEES

The Board may establish standing or ad hoc committees as necessary for carrying out its business. The Board shall establish the purpose and if applicable, *its* length of service. The composition of any committee shall fairly represent the composition of the full Board.

IX. MEETINGS

Sec. 1 Meetings of the Board shall be governed by the provisions of Chapter 9 of the California Government Code, also known as the Ralph M. Brown Act, commencing at Sec. 54950 of Part I, Division 2, title 5. All meetings of the Board shall be open to the public, and all persons shall be permitted to attend any meeting and receive notice of such meeting as provided in the Act.

Sec. 2 Regular monthly meetings shall be held once a month as such place and time as determined by the Board, except that the Board may change the date of the meeting at its discretion as long as at least one regular meeting is held each month. Meeting shall be scheduled at a time suitable to

accommodate a regular work schedule in private industry (Monday Friday) and regular work hours (8:00 AM to 5:00 PM), so as not to be in conflict *with* Board meetings.

- Sec. 3 Persons who are not members of the Board may attend Board and Board meetings and will be offered a reasonable opportunity to be heard whether or not on the agenda.
- Sec. 4 Special meetings may be called by the Chair or upon the request of at least five (5) Board members to the Chair. In addition, the Executive Assistant may call a special meeting when necessary. Whenever possible, written notice together with the agenda for that meeting shall be mailed or delivered to each Board member so as to be received five (5) days in advance. No other business than that on the agenda may be conducted at a special meeting.
- Sec. 5 Meetings shall be conducted according to the modified Robert's Rules of Order.

X. MINUTES

- Sec. 1 Written minutes shall be kept for each meeting Of the Board or its committees.
- Sec. 2 Board Meeting Reports will be presented at the next regularly scheduled Board meeting.
- Sec. 3 Minutes of regular board meetings shall be forwarded to all Board members when practical, at least seven (7) days prior to the next regular meeting.
- Sec. 4 A copy of all minutes shall be filed with the Los Angeles City/County Commission, Room 780, 500 West Temple, Los Angeles CA 90012. The minutes shall be available for inspection. Translation shall be made available upon request.

XI. QUORUM

Fifty percent plus one (50% + 1) of the non-vacant seats on the Board shall constitute a quorum for the transaction of business. An official Board meeting may not take place until this quorum is met. The approval of a majority of those present is required to pass any resolution or transact any business. If at any time the quorum is destroyed, official actions of the Board cannot be made. These provisions apply to any committee or other group appointed by the Board to assist in conduct of its business.

XII. PROXY

There shall be no proxy voting.

XIII. CONFLICT OF INTEREST

- Sec. 1 Board members may not be officers or employees of contractors, subcontractors, or agencies receiving Community Services American Indian Block Grant (CSAIBG).
- Sec. 2 Board members affiliated with an organization under consideration for funding under CSAIBG must abstain from discussion and voting on an funding recommendations in that funding cycle affects that organizations relationship (s).
- Sec. 3 All decisions regarding conflicts of interest will be decided by applicable local, state and federal regulations.
- Sec. 4 If the Commission Chairperson has a conflict of interest the Vice Chairperson of the Commission will serve as a member in his or her place. If the Vice Chairperson has a conflict of interest the Commission representative on this Board shall be selected by the Executive Committee of the Commission.

XIV RECORDS OF BOARD

All books and records shall be made available to the public. These materials shall be maintained on site at the Board office.

XV. AMENDMENTS

- Sec. 1 These by-laws may be amended by a 2/3rds majority of the Board membership provided that such amendment (s) was (were) presented in writing _at the previous regular Board meeting.
- Sec. 2 Any by-law amendment determined by the Board of Supervisors to have an effect on the Board -of Supervisors, including but not limited to the size and composition of the Board, conflicts of interest, Ralph M. Brown Act, and staff support provisions, shall require the approval of the Board of Supervisors.
- Sec. 3 DEO and the Board of Supervisors shall be advised of proposed amendments in order to ensure compliance with DEO reg actions and any state or local regulations governing the operation of advisory bodies or commissions.